

Missouri State Library

# Show Me *Express*

Published by Secretary of State Jason Kander

May 17, 2016

*Show Me Express* features time-sensitive information about State Library programs and current news of interest to the Missouri library community.

## State Aid Certification Forms Due

In order to be certified for state aid, a public library must complete and submit the following three forms by July 31, 2016:

1. State Aid Application
2. List of Trustees
3. Certification of Compliance

All of the forms are linked on the [Certifications and Document Filing Schedule](#) page of the Missouri State Library's website. Due to the recent change to the 15 CSR 30-200.10 Administrative Rules regarding state and federal grants, these forms may now be submitted by email, fax or mail.

Questions regarding state aid certification may be directed to Debbie Musselman at [debbie.musselman@sos.mo.gov](mailto:debbie.musselman@sos.mo.gov) or Terry Blauvelt at [terry.blauvelt@sos.mo.gov](mailto:terry.blauvelt@sos.mo.gov) or by calling (800) 325-0131.

## LSTA Technology Mini Grant Application for 2016 Projects Now Available Online

The Missouri State Library is pleased to announce a grant call for 2016 Technology Mini Grant projects. Technology Mini Grants are intended to help public libraries with funds for technology and automation equipment to improve network infrastructure. Grant applications are due July 1, 2016 and may be submitted via email, fax or mail.

Public library staff with questions regarding what is and is not eligible, or are new to grant writing and interested in the Technology Mini Grant program, are encouraged to attend the one-hour online information session that will provide eligibility guidance and grant writing tips. The session will be held on June 2, 2016 at 10 a.m. Registration is required and can be completed at [Technology Mini Grant Application Overview](#).

The application is available online at [LSTA Grant Application Forms](#). These grants are supported by the Institute of Museum and Library Services under the provision of the Library Services and Technology Act as administered by the Missouri State Library, a division of the Office of the Secretary of State. We anticipate \$150,000 will be available to distribute. For further information about any of the LSTA grant opportunities contact Library Development at (800) 325-0131 or by email at [lsta@sos.mo.gov](mailto:lsta@sos.mo.gov).

## **Library Development Staff Update**

Congratulations to Jennifer France on her recent marriage. Jennifer is now Jennifer Thompson and has an email address of [jennifer.thompson@sos.mo.gov](mailto:jennifer.thompson@sos.mo.gov). She can still be reached through the toll-free number, (800) 325-0131 or her direct line at (573) 751-1822.

## **Missouri State Library Open House**

On April 13, the three divisions of the Missouri State Library in Jefferson City had an open house to celebrate National Library Week. They invited state government employees to view displays and enjoy breakfast treats, juice, and coffee. The [Reference Services Division](#) connects Missouri state government employees with quality information resources. The [Library Development Division](#) supports libraries statewide through continuing education programs and the development of services, activities and resource sharing among all types of libraries. [Wolfner Talking Book and Braille Library](#) is a free library service for Missourians who are unable to use standard print materials due to a visual or physical disability.

# Upcoming Continuing Education Opportunities from the State Library

**Learning About Your Teens** webinar on Thursday, May 19, from 10 – 11 a.m.

For library staff new to working with teens in the community, or those who need a refresher, this webinar will provide information about today's teens, their needs and how to use that knowledge to create engaging teen programs. Participants will gain ideas for different types of teen programs as well as various methods for successful marketing and evaluation. This session will be presented by Dolly Goyal of San Mateo County Library. Registration is online at [Learning About Your Teens](#). Direct questions about the webinar to Becky Wilson at [becky.wilson@sos.mo.gov](mailto:becky.wilson@sos.mo.gov).

**Strategic Planning Part 1: Plan Development** webinar on Thursday, June 16, from 10 – 11 a.m.

In this webinar (Part 1 of 2), Wholonomy Consulting will provide attendees with basic information on strategic planning, including the value of strategic planning, the steps needed to develop a good plan, locating and using data appropriately and how to identify and engage appropriate individuals in the process. This session is ideal for those who are new to the process of strategic planning. Registration is online at [Strategic Planning Part One: Plan Development](#). Direct questions about the webinar to Becky Wilson at [becky.wilson@sos.mo.gov](mailto:becky.wilson@sos.mo.gov).

**Strategic Planning Part 2: From Written Plan to Implementation** webinar on Thursday, June 23, from 10 – 11 a.m.

In this webinar (Part 2 of 2), Wholonomy Consulting will provide attendees with basic information on how to write, implement, monitor and communicate progress on the library's strategic plan. Wholonomy Consulting has extensive experience with strategic planning for libraries, communities, and nonprofits and has provided assistance in designing strategic planning processes, facilitating strategic planning processes, writing strategic plans and helping libraries and nonprofits implement these plans. Registration is online at [Strategic Planning Part Two: From Written Plan to Implementation](#). Direct questions about the webinar to Becky Wilson at [becky.wilson@sos.mo.gov](mailto:becky.wilson@sos.mo.gov).

**WorldCat Discovery Configuration Part 1: Basic Configuration** on Thursday, July 21, from 10 – 11 a.m.

OCLC staff will cover how to review WorldCat Registry settings, how to setup IP addresses for user authentication, how to customize the user interface with library logo, banner, colors, external links

and how to setup databases to search (both OCLC and non-OCLC). Registration is online at [Worldcat Discovery Configuration Part 1](#). Direct questions about the webinar to Becky Wilson at [becky.wilson@sos.mo.gov](mailto:becky.wilson@sos.mo.gov) or Jennifer Thompson at [jennifer.thompson@sos.mo.gov](mailto:jennifer.thompson@sos.mo.gov).

**WorldCat Discovery Configuration Part 2: Advanced Configuration** on Thursday, July 28, from 10 – 11 a.m.

OCLC staff will cover how to setup a patron ILL form or link from WorldCat Discovery and how to setup the full-text and open access links to licensed e-content. Registration is online at [Worldcat Discovery Configuration Part 2](#). Direct questions about the webinar to Becky Wilson at [becky.wilson@sos.mo.gov](mailto:becky.wilson@sos.mo.gov).

**Sharing Content via Social Media** on Thursday, August 18, from 10 – 11 a.m.

The Sharing Content via Social Media webinar, to be presented by David Lee King, will provide public librarians with a better understanding of how to successfully share content with their communities through popular and emerging social media platforms. Attendees will learn how to choose platforms based on intended audiences, type of shared content, and library goals. Copyright, public domain, fair use, and Creative Commons will be briefly reviewed, and information about how those topics can impact sharing content through social media will be discussed. Registration is online at [Sharing Content via Social Media](#). Direct questions about the webinar to Becky Wilson at [becky.wilson@sos.mo.gov](mailto:becky.wilson@sos.mo.gov).

---

To be placed on the email list to receive **Show Me Express**, subscribe [online](#), or contact the Missouri State Library at (800) 325-0131.